

Mount St. Joseph

"A community of Learners, Believers and Friends"

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Headteacher: Mrs A Devany



14th February 2025

Dear Parent or Carer

Parent Governor Election

I am writing to you to invite you to stand for election as a parent governor on the local governing body of Mount St Joseph. In our school we have provision for two parent governors and there is currently one vacancy. Please think about becoming a governor, or encouraging others to volunteer.

Parent governors are welcomed as valued members of the governor team and play an important role; the local governing body works together as a group, meeting at least once every term as a full governing body, and occasionally attending other activities. Together they are responsible for supporting and challenging the Headteacher with the improvement journey of the school, promoting high standards of educational achievement and ensuring resources allocated have the maximum impact on the lives of the pupils. Life as a governor is interesting and varied and we feel sure that there are parents prepared to take on this important role and give their time and commitment to helping us to continue to improve the school's performance.

Training and support will be available to help you develop into the role. This will include in-house mentoring and support as well as access to external governor training; those new to being a governor are expected to attend induction and safeguarding training. The term of office for parent governors is four years.

To be able to volunteer, you need to be a parent, carer (or someone who has parental responsibility) for a child at the school. You do not need any specific qualifications. The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. If you would like further information about the role, please contact Miss K Pasquill by email KPasquill@msj.stoccat.org.uk or telephone 01204 391800.

If you would like to stand for election, please complete and sign the enclosed nomination form and return to the school marked for my attention no later than 12 noon on Friday 7th March 2025. You may also include a personal statement to support your nomination, providing a few details about yourself and why you would like to become a governor (not exceeding 100 words). If you are putting someone else forward for nomination, please make sure they are happy for you to do so.

If there are more nominations than vacancies, we will conduct a secret ballot. If that is necessary, voting papers will be sent to all parents and carers together with details of the ballot procedure.

Yours faithfully

Mrs A Devany
Headteacher
For and on behalf of Chair of the Local Governing Body



Qualifications and disqualifications to serve as a school governor:

A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same school.

A person is disqualified from election or appointment as a parent governor if s/he:

- is employed at the school for more than 500 hours in any 12 consecutive months;

A person is disqualified from holding or continuing to hold office as a governor or associate member if s/he:

- has failed to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months;
- has been disqualified for failing to attend governing body meetings at the school without the consent of the governing body, for a continuous period of six months whilst serving as a foundation, local authority, co-opted or partnership governor at the school in the last 12 months;
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
- an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity for which s/he was responsible; or to which s/he was privy; or to which he contributed, or he facilitated by his conduct; or
- has been removed, under section 34 of the Charities and Trustee Investment (Scotland) Act 2005, from being concerned in the management or control of any body;
- is included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 of the Protection of Children Act 1999);
- is subject to a direction of the Secretary of State under section 142 of the Education Act 2002 (or any other disqualification, prohibition or restriction which takes effect as if contained in such a direction);
- is subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;
- is barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- is disqualified from working with children under sections 28, 29, or 29A of the Criminal Justice and Court Services Act 2000;
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has been convicted of any offence and received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- has been convicted of any offence and received a prison sentence of two and a half years or more in the 20 years before becoming a governor;
- has been convicted of any offence at any time and received a prison sentence of 5 years or more;
- has been convicted of an offence and sentenced to a fine under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- has refused a request by the clerk to the governing body to make an application a criminal records certificate at an enhanced disclosure level under section 113B of the Police Act 1997.



Mount St Joseph



Parent Governor Nomination Form

**Please enter IN BLOCK LETTERS your name and address.
(You must be the parent/ carer of a child registered at Mount St Joseph)**

Nominee Name: _____

Nominee contact details: _____

We would ask that you include a few details about yourself and why you would like to become a governor (not exceeding 100 words).

I confirm that I am willing to stand for election as a parent governor and that I am not disqualified from holding office for any of the reasons set out in the qualifications and disqualifications sheet.

Signature of nominee: _____

Parent /Carer of (Name of Child/ren) _____

Date: _____

If you are proposing a candidate for nomination, please provide:

Signature of proposer: _____

Name and address of Proposer: _____

Parent /Carer of (Name of Child/ren) _____